

**PLACE PAPER THIS WAY**



Attach adhesive end here

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## **Editing Checklist**

- Punctuation is correct.
- Spelling is correct.
- Capitals are used correctly.
- My sentences are complete.
- I have used margins.
- My writing/typing is neat.
- The first sentence in each paragraph is indented.
- My story makes sense when I read it.

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## 6 DIVISION STEPS

1. Divide
2. Multiply
3. Subtract
4. Check
5. Bring down
6. Remainder

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